

Outdoor trade stand application form

Saturday 13th September 2025

Please return completed forms & payment to

bowesshowcraftandtrade@gmail.com

By post:

Bowes Show

c/o – West Roods Farm, Bowes, Barnard Castle, Co Durham, DL12 9RQ

ALL EXHIBITORS SHOULD NOTE THE FOLLOWING

- Any exhibitor booking a craft stall will receive 1 vehicle pass and 2 exhibitor passes which will be sent via email. This allows 1 vehicle onto the showground between 7am-9am to unload adjacent to the marquee. Vehicles must be removed to the parking area before 9am. Traders may come on the field 3pm to 5pm to set up on the Friday before the show.
- Outside plots are 20ft x 20ft and will be allocated on a first come first served basis. Adjacent plots will be allocated where requested and available. If you have a location preference, please state it in the initial application and we will try to accommodate your wishes.
- Traders MUST submit completed, signed, and fully paid applications forms before being allowed onto the field.
- All traders must provide a copy of their public liability insurance and appropriate risk assessment.
- Any food related stands will need to provide a copy of their food hygiene certificate
- Traders using cooking equipment will need to provide a written statement of the type of equipment being used and all necessary fire-fighting equipment e.g. fire blankets etc, should also be provided by trader.
- Traders must not use any PA equipment of any description to promote their products.
- Traders must ensure that they have booked enough space for their trade stand and under no circumstances encroach into other trader's space, the avenues or non-trading space.
- When deciding on a marquee etc for your plot, please ensure the marquee etc will fit within your plot including any guy ropes or pegs necessary for stability.
- All stands should be operational (staffed etc) by 9.00am on show day. Exhibitor MUST NOT dismantle their stand before 4.00pm on show without prior permission from show secretary.
- Bowes Agricultural Society does not accept any responsibility for any non-compliance with appropriate legislation. Outside trade stand plots do not have an electricity supply but generators can be operated subject to conditions of noise, safe refuelling and operation.

Bowes Agricultural Show

Outdoor trade stand application form 2025

Trading name				
Contact name				
Address				
Postcode				
Contact number				
Email address				
Website				
Description of goods or services sold or promoted:				
		Number	Cost	Total
Number of plots required (20'x20') 6.09m x 6.09m)	Plots are sized at 20 ft x 20 ft, your trade stand must fit within these dimensions		Cost @£30 per 20'x20' plot	
Any special requirements i.e.- location, space				
Generator	Will your stand be using portable electricity generating equipment	Tick Yes	Tick No	
Charity name if applicable		Charity Number		
Total due				
Payment	BACS Account: 05102588 Sort code: 51-61-33	Tick	Cheque made payable to: Bowes Agricultural Society	Tick
I have enclosed the following:	<ol style="list-style-type: none"> 1. Risk assessment forms 2. Food hygiene certificate (if applicable) 3. Public liability insurance certificate 4. Payment 			
Declaration: I have read and agree to abide by the show rules and regulations for the craft marquee. Bowes agricultural society does not accept responsibility for any non-compliance with current legislation.				
Name:		Signed:		
Date:				

CLOSING DATE FOR OUTDOOR TRADE STAND IS 31st JULY